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| **Student** | **Last name(s)** | **First name(s)** | **Date of birth** | **Nationality**1 | **Sex [M/F]** | **Study cycle**2 | **Field of education** 3 |
|  | **Name** | **Faculty/Department** | **Erasmus code**4 | **Address** | **Country** | **Contact person name**5**; email; phone** | |
|  | **(if applicable)** |
| **Sending** |  |  |  |  |  |  |  |
| **Institution** |  |  |  |  |  |  |  |
|  | **Name** | **Faculty/ Department** | **Erasmus code** | **Address** | **Country** | **Contact person name; email; phone** | |
|  | **(if applicable)** |
|  | *St. Cyril and*  *St. Methodius* University of Veliko Tarnovo |  | BGVELIKO01 | No 2 | Bulgaria | (Add the name and e-mail of the academic coordinator at the receiving institution) | |
| **Receiving** |  | T. Tarnovski |
| **Institution** |  | Str. |

**Before the mobility**

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*] **https://erasmus-**

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| ***Study Programme at the Receiving Institution***  **Planned period of the mobility: from [month/year] ……………. to [month/year] ……………**  **Table A Component**6 **Semester Number of ECTS credits (or equivalent)**8  **Before the code Component title at the Receiving Institution** [e.g. autumn/spring; **to be awarded by the Receiving**  (as indicated in the course catalogue7)  **mobility** (if any) term] **Institution upon successful completion** | | | | |
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|  |  |  |  | **Total: …** |
| **vtu.bg/en/student-mobility/erasmus-eu-students-studies** | | | |

The level of language competence9 in English[*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☒ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐

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| ***Recognition at the Sending Institution***  **Table B Component Component title at the Sending Institution Semester Number of ECTS credits (or equivalent) Before the code** (as indicated in the course catalogue) [e.g. autumn/spring; **to be recognised by the Sending mobility** (if any) term] **Institution** | | | | |
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|  |  |  |  | **Total: …**  *to the relevant information]* |
| Provisions applying if the student does not complete successfully some educational components: *[web link* | | | |

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| ***Commitment***  By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to t he student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period. | | | | | |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Responsible person10 at  the Sending Institution |  |  |  |  |  |
| Responsible person at the  Receiving Institution11 |  |  |  |  |  |

**During the Mobility**

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| **Exceptional changes to Table A**  (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution) | | | | | | |
|
| **Table A2** | **Component** | **Component title at the Receiving**  **Institution**  (as indicated in the course catalogue) | **Deleted** | **Added** | **Reason for change12** | **Number of** |
| **During the** | **code** | **component** | **component** | **ECTS credits** |
| **mobility** | (if any) | [tick if applicable] | [tick if applicable] | **(or equivalent)** |
|  |  |  | ☒ | ☐ | Choose an item. |  |
|  |  |  | ☐ | ☒ | Choose an item. |  |

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| **Exceptional changes to Table B (if applicable)**  (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution) | | | | | |
|
| **Table B2** | **Component** | **Component title at the Sending Institution**  (as indicated in the course catalogue) | **Deleted** | **Added** | **Number of ECTS credits (or equivalent)** |
| **During the** | **code** | **component** | **component** |
| **mobility** | (if any) | [tick if applicable] | [tick if applicable] |
|  |  |  | ☐ | ☐ |  |
|  |  |  | ☐ | ☐ |  |

**After the Mobility**

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| ***Transcript of Records at the Receiving Institution***  **Start and end dates of the study period: from [day/month/year] ……………. to [day/month/year] …………….**  **Table C Component Component title at the Receiving Institution Was the component Number of ECTS Grades received After the code successfully completed credits at the Receiving mobility** (if any) (as indicated in the course catalogue) **by the student?** [Yes/No] (or equivalent) **Institution** | | | | | |
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| ***Transcript of Records and Recognition at the Sending Institution***  **Start and end dates of the study period: from [day/month/year] ……………. to [day/month/year] …………….**  **Table D Component Number of ECTS credits Grades registered at the After the code Title of recognised component at the Sending Institution (or equivalent) Sending Institution mobility** (if any) (as indicated in the course catalogue) **recognised** (if applicable) | | | | |
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|  |  |  | **Total: …** |  |

1 **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

2 **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7)

/ Doctorate or equivalent third cycle (EQF level 8).

3 **Field of education:** The [ISCED-F 2013 search tool a](http://ec.europa.eu/education/tools/isced-f_en.htm)vailable at [http://ec.europa.eu/education/tools/isced-f\_en.htm s](http://ec.europa.eu/education/tools/isced-f_en.htm)hould be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

4 **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher

Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

5 **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

6 An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

7 **Course catalogue**: detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

8 **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

9 **Level of language competence**: a description of the European Language Levels (CEFR) is available at:

https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

10 **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

11 **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

12 **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

|  |  |
| --- | --- |
| ***Reasons for deleting a component*** | ***Reason for adding a component*** |
| 1. Previously selected educational component is not available at the Receiving  Institution  2. Component is in a different language than previously specified in the course catalogue  3. Timetable conflict  4. Other (please specify) | 5. Substituting a deleted component  6. Extending the mobility period  7. Other (please specify) |